



MAKERS' MARKET STALL-HOLDER INFORMATION

WHERE: St Mary's Catholic Church grounds. Cnr. of Church & Market St MUDGEE
TIMES: 8.30 am – 12.30 pm

CONTACT: Julie Watt – Makers' Market Manager
M: 0412 222 442
E: farmersmarket@mudgeefinefoods.com.au

SETTING UP ON MARKET DAY...

1. All stall holders must have submitted a completed Stallholder Application Form and have been granted permission to set up a stall at the Market.
2. If you are covered for Public Liability Insurance please ensure the Makers' Market Manager has a copy of your current Certificate of Currency before setting up. If you wish to be covered by the Makers' Market insurance a small fee will apply.
3. You must be set up and be ready to trade comfortably before the advertised starting time of 8.30am. The Market Manager is usually on site by 7.00 am
4. For setting up vehicle access is via Market Street only. Please park on paved area only to unload, unless given prior consent from the Market Manager. The Church has asked us NOT to park on grassed areas.
5. **Vehicles must be off-site immediately after unloading.** You are asked to be particularly careful when driving on site to always drive with extreme caution and limit speed to 5 kms.
6. It is compulsory for all gazebos and marquees to be pegged or weighed down on all legs. Please do this before you set up the rest of your stall. Not only will it save you having to serve customers with one hand on the framework but avoid potential accidents.

7. All stalls must have either a tarp or matting underfoot. This saves the lawn and keeps the Church grounds looking reasonable.
8. You must not pack up before the end of advertised trading, unless with the express permission of the Market Manager in exceptional circumstances. This is an W.H & S issue.
9. NO RESELLING ALLOWED...on market day the Market Manager has the right to uphold the Market Charter and request that any items in breach be withdrawn from sale or any non-compliant stalls shall be requested to leave.
10. A raffle is held at each market to help cover the various costs. All stallholders are expected to contribute goods from their stall. Funds raised go towards live music, advertising and running costs and helps keep our Stall Fees at a reasonable level.
11. You are responsible for bringing all your own equipment, keeping and leaving your stall and communal areas clean and tidy when packed up. Please take your rubbish home with you.
12. **Have a great day!**

